

J4M 2  
(T-3)

27 January 1984

MEMORANDUM FOR: Director of Communications  
Director of Finance  
Chief, Supply Division  
Chief, Procurement Division  
Chief, Real Estate and Construction Division  
Chief, Procurement Management Staff  
Chief, Information and Management Support Staff  
Chief, Security Staff  
Chief, Budget and Fiscal Branch  
Chief, Personnel and Training Staff

FROM: Daniel C. King  
Director of Logistics

SUBJECT: Agency Emergency Support Plan

[redacted] EO/OL, has been designated the emergency  
coordinator for the [redacted] As such, he represents the  
Emergency Support Center, which is tasked with providing  
central support services for all employees during emergencies.

STAT

STAT

STAT

[redacted] can be reached on [redacted]

STAT

Daniel C. King

## Distribution:

Orig - EO/OL Chrono  
1 - cy each addressee  
(1) - OL Files

AEO/OL [redacted] (27 Jan 1984)

STAT



OL 0012-84

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84-016017

17 JAN 1984

MEMORANDUM FOR: Executive Officer, Office of Logistics

FROM: Harry E. Fitzwater 25X1  
Deputy Director for Administration

SUBJECT: Agency Emergency Support Plan

REFERENCE: [redacted] dated 17 August 1983, 25X1  
Same Subject

This is to confirm that you have been designated as the emergency coordinator for your building under the direction of the Chief, Logistics Services Division, Office of Logistics. (Please see attached list of senior support officers at outlying buildings.) The Emergency Support Center will be located in Room 1J45 Headquarters Building and can be contacted on extension [redacted]. The Center will be the focal point of contact during emergencies. This is an important activity in support of Agency personnel, and your cooperation and participation are appreciated.

[redacted]  
Harry E. Fitzwater

Attachment 25X1  
A. Reference  
B. List

25X1



OL 10002-84d

**CONFIDENTIAL**

6 JAN 1984

25X1

MEMORANDUM FOR: Deputy Director for Administration

VIA: Director of Logistics

FROM:   
Chief, Logistics Services Division, OL

25X1

SUBJECT: Agency Emergency Support Plan

REFERENCE:  dated 17 August 1983,  
Same Subject

1. Paragraph 5 of reference states that an official in each outlying Agency building will be designated by the DDA to serve as emergency coordinator for that building under the direction of the Chief, Logistics Services Division, OL.

2. Forwarded herewith, for your signature, are memoranda addressed to the officers on the attached list of senior support officers at outlying buildings. In the course of compiling the list, notice was given to each officer that his name was being included on the list and that official notification from the DDA would be forthcoming.

25X1

3. It is requested that you sign the attached memoranda.

/s/

Attachments:

- A. List
- B. Memoranda (13)

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25X1

25X1

OL/LSD,  (6 Jan 84)



OL 10001-84

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MEMORANDUM FOR: See Distribution

FROM: Harry E. Fitzwater  
Deputy Director for Administration

25X1

SUBJECT: Agency Emergency Support Plan

REFERENCE:  dated 17 August 1983,  
Same Subject

25X1

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Harry E. Fitzwater

Attachment

- A. Reference
- B. List

25X1



OL 10002-84

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